

## PNP MESSAGE

### Barry Edwards, Managing Director

I did say it wasn't going to be easy.  
What an understatement!

Many of you would have experienced a very tough summer that produced a vast assortment of challenges. It was disappointing to note that some weren't quite up to the mark. Thankfully, I'm pleased to say, they were in the minority. The remaining majority were prepared to face up to tasks that took them above and beyond the call of duty in response to very high demands set by our commitments.

It is true that, as a company, we survived very difficult trading conditions and experiences to the extent that we were sometimes stretched to the limits. Subsequently, we became seriously exposed to some weaknesses previously not encountered. We faced up to the problems, studied and discussed resolutions, and have already implemented changes to promote improvements. We will be asking more and more of our staff to make sacrifices and be prepared to change attitudes that have reflected



traditional methods and outdated regimes. As I have said many times in recent years, to be successful and beat the recession, we must be realistic, imaginative and be prepared to support changes that may dramatically affect our lives. It may well be tough but we can still prosper.

Pruce Newman may well be a relatively small enterprise but it still has stability and good trading prospects for the firm and, of course, for its' staff. The company's business was formally last planned out in 2003. All targets and objectives were pretty much surpassed up until 2009-10. It was in 2010 that the Business Plan began to fall short of target. Adjustments had to be made during this recessionary period. We are just reaching the end of the 2003 nine year plan. During the period from now to May 2012 the new Business Plan leading to 2015/2018 will be studied, written and implemented. I am obviously hopeful that the new way forward will be as challenging and successful as the previous one. There is always reason to be excited about the prospects associated with new plans! By the time of publication of our next (full size) newsletter there could be elements of our plans ready to be shared with staff.

On behalf of the directors, I thank you for your efforts in 2011 and wish you a safe, healthy and prosperous 2012.

## Manual handling

In the UK, 54 million working days are lost each year because of pain, strain and injuries to the back. Nearly all jobs involve some form of manual handling which includes lifting, pulling pushing and carrying a range of objects. Use of poor techniques to move materials are the most common cause of injury at work. Poor techniques when using tooling, grinders, drills etc are also a major contributor to the lost days.

In the past 12 months Pruce Newman Pipework have had a number of accidents and incident which can be attributed in one form or another to poor manual handling, they have included: Burns, Cuts and Bruising to the hands. Pulled or Strained backs. Two of these have resulted in lost time at work and consequently loss of Pay to the individual involved.

It seems year on year our statistics show the same thing with poor manual handling coming out

tops again this year. Alone it accounted for 65% of all reported accident / incidents.

In the past Pruce Newman Pipework have made several attempts to reduce these incident including in house training and employing a specialist training provider to give Manual Handling training. In addition to this Pruce Newman have increased investment in the purchase of manual handling devices, these have included: Pipe Barrows, Flat Barrows, Engine hoist, assorted lifting tackle, Telescopic fork lift and Site vehicles. Forklifts are frequently hired for use on many projects.

However it is clear that we need to reduce these incidents. Simple steps can and must be made to help prevent injuries caused by manual handling:

- Think about all the activities in your workplace which involve moving material and assess

whether you can use lifting aids such as trolleys, barrows, forklifts, hoist etc. This is the most effective way of reducing or eliminating manual handling risk.

- When working with hand tools follow the Manufactures guide lines and the Pruce Newman Pipework Risk Assessment for the use of that particular tool.

- Wear gloves which are suitable for the task, to protect against cuts, scratches, burns and punctures.

- Wear safety boots to protect toes from falling loads.

- Before you start, think "What are the Hazards and what can I do to stop them from happening" TO ME!

We must all strive towards the target of zero accidents. Allowing us all to go home safely at the end of the day.



## Births

Congratulations to Jamie and Helen Key, a baby brother for Callum on 25th July 2011 weighing 6lb 4oz, named Leo Michael.

Congratulations also to Michael and Hannah Smith on the birth of a daughter Amira, Tuesday 16th November 2011 @ 10.13am weighing 6lb 5oz

## Service years

**15 years:** Steve Sharp

**10 years:** Martin Eastell; Andy Witting and Richard Eastell

**5 years:** Michael Smith; Matthew Page



## Jamie's Movember month

On Movember 1st, guys register at Movember.com with a clean-shaven face and then for the rest of the month, these selfless and generous men, known as Mo Bros, groom, trim and wax their way into the annals of fine moustachery. Supported by the women in their lives, Mo Sistas, Movember Mo Bros raise funds by seeking out sponsorship for their Mo-growing efforts.

Mo Bros effectively become walking, talking billboards and through their actions raise awareness around the often ignored issue of men's health.

To donate please visit <http://mobro.co/jamiekey>

## CONTACTS

### Pruce Newman Pipework Ltd

Incorporating Ayton Fabrications, Pruce Newman Projects

### Head Office

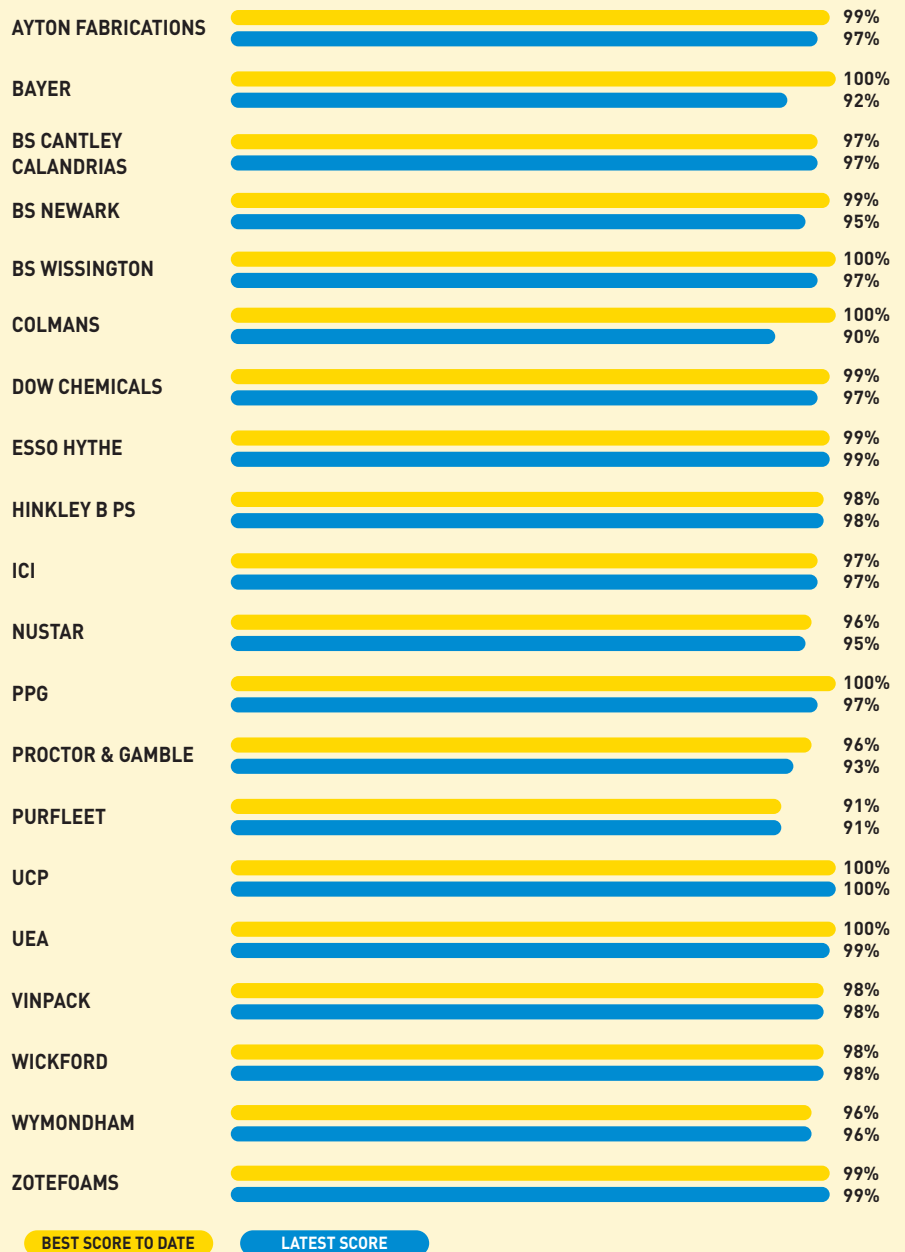
Ayton Road, Wymondham, Norfolk NR18 0QJ

Tel 01953 605123 Fax 01953 601115

Email: [mail@prucenewman.co.uk](mailto:mail@prucenewman.co.uk)

Web: [www.prucenewman.co.uk](http://www.prucenewman.co.uk)

## SAFETY AUDIT SCORES 2010-11 (%)



## INCIDENT OCCURRENCES FROM END OF NOVEMBER 2010 TO END OF NOVEMBER 2011

TYPE OF INCIDENT	OCCURRENCE	SYMBOL
FATAL	0	X
MAJOR (AS RIDDOR)	0	A
MINOR	17	B
CONTACT WITH MOVING MACHINERY/ MATERIAL BEING MACHINED	0	C
HIT BY FLYING / FALLING / MOVING OBJECTS	6	D
CONTACT WITH FIXED / STATIONARY OBJECT	2	E
INJURED WHILE HANDLING/LIFTING/CARRYING / PUSHING	5	F
SLIPPED / TRIPPED / FELL (SAME LEVEL)	2	G
FALL FROM HEIGHT	0	H
TRAPPED BY SOMETHING COLLAPSING	0	J
EXPOSURE TO FIRE/EXPLOSION/HARMFUL SUBSTANCE / AIR POLLUTION	1	K
CONTACT WITH ELECTRICITY / ELECTRICAL DISCHARGE	0	L
PHYSICALLY ASSAULTED BY PERSON / ANIMAL	0	M
OTHERS (MISCELLANEOUS)	1	N
<b>TOTAL</b>	<b>17</b>	